



## **LOCAL RULES**

(updated Oct 2020 by the Local Rules Committee – Rachel Franzen, Anton Avramenko, Dmitry Leshchev, Madeline Friesinger-Kostack)

### **1. Name**

- 1.1. The name of this organisation shall be “Regional Council of Continental Europe and Asia”, herein referred to as “RCCEA”.

### **2. General Responsibilities**

- 2.1. The aim of RCCEA is to promote Irish Dancing in general, and to promote the aims of CLRG in particular in Continental Europe and Asia.
- 2.2. In the case of omissions, or lack of clarity in these rules, the Constitution of An Coimisiún le Rince Gaelacha, herein referred to as “CLRG”, shall be considered the final authority.
- 2.3. RCCEA shall follow the “Rules for Regional Councils” as published by CLRG.

### **3. Membership Eligibility**

- 3.1. A person who has successfully passed the TMRF, TCRG, and/or ADCRG examination or has been granted Associate TCRG status by the parent body, AND
  - 3.1.1. A person who resides in Continental Europe or Asia; OR
  - 3.1.2. A person who does not reside but teaches in Continental Europe or Asia (overseas or nonresident teacher) provided that he/she becomes a member in good standing of RCCEA;

### **4. New Membership**

- 4.1. A new member must remit the initiation fee of €20.00 and all annual dues to the regional Treasurer. The new member is also required to review the Constitution/By-Laws and Standing Rules and will abide by all regulations.
- 4.2. Payment of RCCEA membership fee grants:
  - 4.2.1. Right to vote at all RCCEA open meetings;
  - 4.2.2. Inclusion on the email lists for newsletters, open meeting minutes, updates and all information from RCCEA;
  - 4.2.3. Eligibility to stand for election as an officer at RCCEA and to represent RCCEA at CLRG meetings;
  - 4.2.4. A school listing on the RCCEA website;
  - 4.2.5. A feature in our Facebook columns, *Teacher/School of the Week*;
  - 4.2.6. Discounted fee for the Teacher Training Seminars;
  - 4.2.7. Involvement in the development of RCCEA.
- 4.3. Membership fees should be paid at or prior to the AGM annually.

## 5. Membership Maintenance

- 5.1. Members will:
  - 5.1.1. Abide by the Constitution/By-Laws and Standing Rules of all bodies.
  - 5.1.2. Must remit all annual dues to the parent and national body by the AGM of each year.

## 6. Officers and Elections

- 6.1. The governing body of this organisation shall be known as the Executive Council and shall consist of the following elected officers:
  - 6.1.1. Chairperson
  - 6.1.2. Vice Chairperson
  - 6.1.3. Secretary
  - 6.1.4. Assistant Secretary
  - 6.1.5. Treasurer
  - 6.1.6. Assistant Treasurer
  - 6.1.7. Feis Registrar
  - 6.1.8. Transfer Secretary
  - 6.1.9. Child Protection Officer
  - 6.1.10. Regional Representatives:
    - 6.1.10.1. Asia (*Japan, Taiwan, Hong Kong, Cambodia, India, UAE, Oman, Qatar, Israel*)
    - 6.1.10.2. Eastern Europe (*Russia, Kazakhstan, Latvia*)
    - 6.1.10.3. North West Europe (*Germany, Holland, Belgium, Luxembourg, Denmark, Norway, Finland*)
    - 6.1.10.4. South West Europe (*Portugal, Spain, France, Italy, Switzerland, Luxembourg*)
    - 6.1.10.5. North East Europe (*Czech Republic, Poland, Slovakia, Lithuania, Austria*)
    - 6.1.10.6. South East Europe (*Hungary, Romania, Croatia, Serbia, Greece, Bulgaria*)
- 6.2. The Council will have the following committees, each consisting of 2-4 members as required:
  - 6.2.1. Public Relations (PR) Committee
  - 6.2.2. Professional Development Committee
  - 6.2.3. Oireachtas Committee
  - 6.2.4. Other temporary committees as needed, i.e. Local Rule Review Committee
- 6.3. Two RCCEA members will be elected as CLRG representatives;
- 6.4. Elections will take place every two years. Newly elected officers will assume their duties immediately after the elections. The Chairperson will serve until such time as CLRG elections are held so that his/her term coincides with the CLRG voting year.
- 6.5. The Executive Council members shall be nominated and elected bi-annually and be completed by 1st May (before CLRG's Annual General Meeting) in an election year.
- 6.6. Candidates standing for nomination and election on the Executive Council must be currently registered with CLRG as adjudicators or teachers, and be a member in good standing of RCCEA.
- 6.7. Members shall be elected on the proportional representation system and by way of the single transferable vote. Elections will be conducted by CLRG.

## 7. Duties of Officers

7.1. Chairperson. The Chairperson shall:

- 7.1.1. Serve as Chairperson of the Executive Council;
- 7.1.2. Convene and chair the Council's Annual General Meeting;
- 7.1.3. Chair any additional meetings of the Association or Executive Council;
- 7.1.4. Appoint committee chairpersons as necessary;
- 7.1.5. Keep Regional Officers and the general membership informed via regular communication;
- 7.1.6. Arbitrate, as necessary, disagreements and conflicts, as they arise;
- 7.1.7. Ensure compliance with CLRG's Constitution and "Rules for Regional Councils".

7.2. Vice Chairperson. The Vice Chairperson shall:

- 7.2.1. Support the Chairperson in all his/her duties;
- 7.2.2. Cover for the Chairperson if he/she is unable to attend/chair meetings.

7.3. Treasurer. With assistance from the Assistant Treasurer, the Treasurer shall:

- 7.3.1. Act as primary administrator of the "Verein" (see section 9 for more details);
- 7.3.2. Collect and deposit all monies payable to the Association, including annual dues;
- 7.3.3. Deposit all funds of the Association in a bank account under the name "Registered Council of Continental Europe and Asia";
- 7.3.4. Deposit RCCEA funds in accounts with returns most favorable to the council;
- 7.3.5. Pay bills and reimburse members promptly upon receipt of appropriate bills and/or receipts;
- 7.3.6. Render a financial report at the annual convention detailing the RCCEA's financial transactions for the year;
- 7.3.7. Maintain records reflecting the payment of member's dues;

7.4. Secretary. With assistance from the Assistant Secretary, the Secretary shall:

- 7.4.1. Facilitate registration/re-registration of RCCEA members annually.
- 7.4.2. Work with CLRG to create a list of members who have paid dues to both bodies and maintain the list throughout the year;
- 7.4.3. Prepare and forward to all members notices of all regular and special meetings;
- 7.4.4. Assist the Chairperson with preparing agendas for all meetings and send the agenda to all members at least two weeks before an AGM or two days before a regular meeting;
- 7.4.5. Keep full and accurate minutes of all proceedings of each convention and RCCEA meeting and distribute minutes to all members;
- 7.4.6. Review the minutes and in the absence of a Rules Committee, periodically update the Local Rules;
- 7.4.7. At the direction of the Chairperson, handle all communications representing RCCEA;
- 7.4.8. Maintain all papers and correspondence belonging to RCCEA, including the RCCEA email account(s).

7.5. Feis Registrar. The Feis Registrar shall:

- 7.5.1. Ensure all appropriate paperwork is completed by feis organisers prior to registering a feis;
- 7.5.2. Check all feis syllabi submitted are in keeping with the rules and regulations of RCCEA;
- 7.5.3. Assume main responsibility for compiling the syllabus for the annual Oireachtas;
- 7.5.4. Compile annually a list of all feisanna taking place in the region;

7.6. Transfer Secretary. The Transfer Secretary shall:

- 7.6.1. Keep track of transfers in the region.

7.7. Public Relations (PR) Officer. The PR Officer shall:

- 7.7.1. Promote RCCEA throughout all areas of Continental Europe and Asia;
- 7.7.2. Deal with all aspects of fundraising and advertising of RCCEA.
- 7.8. Child Protection Officer. The Child Protection Officer shall:
  - 7.8.1. Attend CLRG education seminars related to the topic of Child Protection;
  - 7.8.2. Keep other RCCEA members educated about relevant topics related to child protection;
  - 7.8.3. Assist CLRG in implementing new measures to protect pupils of the region.
- 7.9. Regional Representatives shall:
  - 7.9.1. Act as the first point of contact for all RCCEA members in their region;
  - 7.9.2. Aid the RCCEA in communicating RCCEA rules and directives to RCCEA members in their region, especially where members would benefit from these being translated into the language(s) of the region.

## **8. Meetings**

- 8.1. RCCEA will hold online meetings for Executive Council members 1-2 weeks before each CLRG meeting.
- 8.2. Meetings will be chaired by the Chairperson, unless he or she is unable to attend, in which case the Vice Chairperson shall chair the meeting. If neither the Chairperson nor Vice Chairperson is able to attend, a Committee member will be elected to act as chair at the start of the meeting.
- 8.3. Any decisions ratified by the RCCEA elected officers will be noted in the minutes and distributed to all teachers teaching in Continental Europe and Asia.
- 8.4. RCCEA will hold an annual Open Meeting for all RCCEA registrants. This meeting will be held online, within 2 weeks (either before or after as time permits) of the Oireachtas. The meeting shall be held twice, to meet the needs of teachers in the many time zones of our region.

## **9. RCCEA's Financial Association Statute**

- 9.1. For Financial and banking purposes, RCCEA will operate as a "Verein", enlisted in the Associations' Registry Kempten, Germany under registration number VR 201154 and holding the abbreviation "e.V.". The headquarters is in Kempten.
- 9.2. The fiscal year shall run from 1 January until 31 December.
- 9.3. RCCEA runs exclusively as a non-profit association in accordance with the provisions of Germany's General Fiscal Law on "tax-exempt" activities.
- 9.4. RCCEA practices a disinterested activity; commercial viability is not the main purpose of the organisation.
- 9.5. RCCEA's resources may only be used according to the objective stated in Section 2 "General Responsibilities". RCCEA members (including the Executive Council) do not receive any compensation from RCCEA.
- 9.6. No person may be shown preferential treatment through payment for activities unrelated to the scope (as outlined in section 2) of the organisation, or by means of disproportionate high compensation.